New Rush Hall School

Admissions Arrangements Policy

Reviewed:

October 2026

Due for review:

October 2027

New Rush Hall School (NRHS) is a day special school for pupils aged 5 to 16 years with an Educational, Health and Care Plan (EHCP) for a wide range of social, emotional and/or mental health difficulties (SEMH) and behavioural difficulties within the London Borough of Redbridge. Primary can offer 28 places at Key Stage 1 and 2 and Secondary has provision for 52 pupils in Key Stages 3 and 4.

All pupils will have EHCP. In exceptional circumstances, the school may offer emergency places, where available, where an assessment has started.

Admission to the school for a full-time place is via referral from the mainstream school to the Redbridge Special Educational Needs Panel (SEN Panel). If a referral is felt to be appropriate, the school will convene an Intake Conference, which is a professionals' meeting. This conference identifies a pupil's behavioural, social, emotional, academic and mental health needs and decides whether NRHS can meet them. Places are offered subject to suitability and availability. All parties agree success criteria for return to mainstream education if appropriate. In the event that a pupil does not have a named mainstream school at entry to NRHS, the SEN Panel is asked to name a school.

It is vital that the parents/carers feel they can support the ethos of the school and that this is discussed at an Admission Interview, which involves the parent/carers, the pupil and the school.

All efforts are made to ensure that the Intake Conference and Admission Interview are carried out within three weeks of the initial referral.

If the Conference agrees that the pupil's needs cannot be met at NRHS, the Headteacher relays this information back to the Redbridge SEN Panel or referring LA.

Parents/carers are entitled to refuse the place at NRHS following an Admission Interview.